

Pay Dates 2018 / 2019

RGS Cleaning Ltd

The Cleaning Company

96 Hangingwater Road,
Nether Green,
SHEFFIELD S11 7ER
Tel: 0114 263 0303
Fax: 0114 263 0099



E: info@rgscleaningltd.co.uk
www.rgscleaningltd.co.uk

MONTH	START OF MONTH	END OF MONTH	MONEY IN BANK - Wage Slip Dated	QUERIES IN BY	CONTRACTUAL PAY DATE	NO. of weeks
April	Sun 01/04/2018	Sat 28/04/2018	Fri 04/05/2018	Wed 09/05/2018	Fri 11/05/2018	4
May	Sun 29/04/2018	Sat 26/05/2018	Fri 01/06/2018	Wed 06/06/2018	Fri 08/06/2018	4
June	Sun 27/05/2018	Sat 30/06/2018	Fri 06/07/2018	Wed 11/07/2018	Fri 13/07/2018	5
July	Sun 01/07/2018	Sat 28/07/2018	Fri 03/08/2018	Wed 08/08/2018	Fri 10/08/2018	4
August	Sun 29/07/2018	Sat 25/08/2018	Fri 31/08/2018	Wed 05/09/2018	Fri 07/09/2018	4
September	Sun 26/08/2018	Sat 29/09/2018	Fri 05/10/2018	Wed 10/10/2018	Fri 12/10/2018	5
October	Sun 30/09/2018	Sat 27/10/2018	Fri 02/11/2018	Wed 07/11/2018	Fri 09/11/2018	4
November	Sun 28/10/2018	Sat 24/11/2018	Fri 30/11/2018	Wed 05/12/2018	Fri 07/12/2018	4
December	Sun 25/11/2018	Sat 29/12/2018	Fri 04/01/2019	Wed 09/01/2019	Fri 11/01/2019	5
January	Sun 30/12/2018	Sat 26/01/2019	Fri 01/02/2019	Wed 06/02/2019	Fri 08/02/2019	4
February	Sun 27/01/2019	Sat 23/02/2019	Fri 01/03/2019	Wed 06/03/2019	Fri 08/03/2019	4
March	Sun 24/02/2019	Sat 30/03/2019	Fri 05/04/2019	Wed 10/04/2019	Fri 12/04/2019	5

DO NOT RING THE OFFICE TO ASK WHEN YOUR WAGES ARE DUE OR HOW MUCH YOU HAVE GOT TO COME. THIS TAKES VALUABLE TIME WHEN WE ARE TRYING TO PROCESS YOUR WAGES.

If your wages are incorrect, please ring the wage line ONLY on **0114 263 0303 option. 4, option 1**. It is an answer and fax machine. Please leave a message with your name, employee number and the number of hours you believe you are missing only. We deal with all these queries on the Wednesday after the wages have gone into the bank and contact you if there is a problem.

NO ONE CAN BE PAID EARLY.

**IF YOU HAVE NOT PROVIDED US WITH YOUR BANK DETAILS WE WILL NOT PAY YOU.
IF YOU HAVE GIVEN US THE WRONG BANK DETAILS, WE WILL NOT PAY YOU UNTIL THE MONEY HAS COME BACK INTO OUR BANK.**

YOU MUST PROVIDE US WITH AN EMAIL ADDRESS TO RECEIVE A PAYSリップ ON-TIME. IF YOU DO NOT PROVIDE AN EMAIL ADDRESS, THEN YOU MUST REQUEST TO RECEIVE YOUR PAYSリップ TO BE DELIVERED WHEN WE ARE ABLE TO DO SO.